

Arizona State Board for Charter Schools

1700 W. Washington St., Room 164, Phoenix, AZ 85007

(602) 364-3080 Fax (602) 364-3089

www.asbcs.az.gov

RECEIVED OCT 14 2008

PROCUREMENT LAWS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) West Valley Arts & Techonology Academy, Inc. (CTDS)
078548000

(Charter Holder Mailing Address) 5625 South 51st Ave

(City, State) Laveen, AZ (Zip) 85339

(Charter Representative's Name) Kristen Jordison

(Phone Number) 602-285-3003 (Fax Number) 602-285-5560

Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.

- ✦ Exception to the Procurement Laws – (This exception will not be granted to State Board of Education sponsored charter schools)

Included are the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Complete policy for procuring goods and services (sample policy available on the ASBCS website)

PLEASE NOTE: Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

The Arizona State Board for Charter Schools and West Valley Arts & Technology Academy, Inc. (Charter Holder), herein agree to amend the terms of the charter contract as follows: Exception to the Procurement Laws as provided in the attached policy.

In witness whereof, Charter Holder has signed this contract amendment as of this 13th day of October, 2008, and the State Board for Charter Schools has signed this contract amendment as of this _____ day of _____, 200____, to take effect at such time as it is signed by both parties.



Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

9/10/07



RIVERBEND PREP

Mosaica Education, Inc.

5625 South 51st Avenue

Phoenix, AZ 85339

602-285-3003

West Valley Arts & Technology Academy, Inc. dba Riverbend Prep Accounting Policy

West Valley Arts & Technology Academy, Inc. dba Riverbend Prep will following accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter School (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in law, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

Procurement Policy

West Valley Arts & Technology Academy, Inc. dba Riverbend Prep will following accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

West Valley Arts & Technology Academy, Inc. dba Riverbend Prep shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from an entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

West Valley Arts & Technology Academy, Inc. dba Riverbend Prep understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

Draft

West Valley Arts and Technology Academy, Inc.
dba Riverbend Prep
October 8, 2008
5625 South 51st Ave
Phoenix, Arizona 85339
Ms. Hoedebeck's Office

Members Present:
Dr. Paul Wright
Dr. Gregory Good

Members Absent:
Beverly O'Connell

Meeting began at 1:35 PM

Agenda Item A. Call to Order

Agenda Item B. Roll Call Kristen Jordison called the roll and a quorum was confirmed.

Agenda Item C. Call to the Public

No one present at the meeting.

Agenda Item D. Minutes

Approval of the minutes was tabled until the next meeting due to an error in the listing on the agenda.

Agenda Item E. Action Items

1. Consideration, discussion and possible action to approve the request for an exception for the USFRCS and Procurement.

Ms. Jordison explained to the Board the reason for the request from exception from the USFRCS and Procurement. Specifically, statute allows charter schools to request the exception to the USFRCS and Procurement as these are governmental reporting requirements and do not necessarily follow the model of best business practice. The school will follow Generally Accepted Accounting Principals (GAAP) and will cross walk any necessary financials to meet the requirements of the USFRCS compliance (e.g. budgets and annual financial reports submitted to ADE).

2. Review, discussion and affirmation that the curriculum of West Valley Arts & Technology Academy, Inc. dba Riverbend Prep is aligned with the Arizona Academic Standards and adopted an evaluation system that assesses whether teachers are integrating the Standards into their instructional practices.

MOTION

Motion made by Dr. Paul Wright to approve the request for an exception to the USFRCS and Procurement and adopt the policies related to the use of GAAP. Dr. Gregory Good seconded the motion.

Motion passes unanimously

Draft

Ms. Jordison outlined with the Board the curricular materials, the curriculum mapping process, and the process for evaluating teachers and their integration of the state standards into the classroom instruction.

MOTION

Motion made by Dr. Paul Wright to Move to affirm that the curriculum of West Valley Arts & Technology Academy, Inc. dba Riverbend Prep is aligned with the Arizona Academic Standards and adopted an evaluation system that assesses whether teachers are integrating the Standards into their instructional practices.

Dr. Gregory Good seconded the motion.

Motion passes unanimously

Agenda Item F. Future Business

Ms. Jordison informed the board that a calendar of meetings would be forthcoming.

Agenda Item G. Adjournment

Meeting adjourned at approximately 1:48 PM

Signature

Date

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USFRCS EXCEPTION AMENDMENT REQUEST

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(City, State) Laveen, AZ (Zip) 85339

(Charter Representative's Name) Kristen Jordison

(Phone Number) 602-285-3003 (Fax Number) 602-285-5560

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✚ Exception to the USFRCS – (This exception will not be granted to State Board of Education sponsored charter schools)

Included are the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Complete policy for accounting (sample policy available on the ASBCS website)

All exceptions to the USFRCS will include:

- Charter Holder must utilize Generally Accepted Accounting Principles
- The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board for Charter Schools, the Auditor General, and the Arizona Department of Education
- The Charter Holder is responsible for any "cross-walks" necessary to complete reporting requirements

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